

**ADARSH SHIKSHAN SANSTHA BEED**

**KALIKADEVI ARTS, COMM.& SCI. COLLEGE TQ,**

**SHIRUR (KA) DIST- BEED**



**DEPARTMENT OF LIBRARY**

**File.No.1**

**Departmental Profile**

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## **1) Preface:-**

Art Science & Commerce College Shirur (ka) runs by the Adersh Shikshan Sanstha. It is affiliated to Dr Babasaheb Ambedkar Marathwada University, Aurangabad. It is one of the foremost colleges in Marathwada Region. it is established in the year 2002. College library has its own importance in higher education. its help in widening the range of knowledge and information to teacher and students. Our college library has tried level is best to provide necessary materials to all the components of the college. Our library is special attraction of the college.

Now the library contains number of books 6282 in senior college journals & Magazine 7 .Newspaper 12 are available today the reading habit among the student

## **2) Highlights of the Library**

- Library parsley Automated.
- Facility of internet browsing only for library
- Our Reference Section is partly rich with encyclopedias and
- Dictionaries.
- Inter- Library Loan Facility

### 3. Library Advisory Committee

| <b>Sr.No.</b> | <b>Name</b>                 | <b>Designation</b> |
|---------------|-----------------------------|--------------------|
| 1             | Principal Dr. Deshmane.P.B. | Chairman           |
| 2             | Mr.Jogdand S.B.             | Secretary          |
| 3             | Dr.Sanap S.B.               | Member             |
| 4             | Dr.sawate S.R.              | Member             |
| 5             | Dr. Landge R.A.             | Member             |
| 6             | Dr.Lomte S.B.               | Member             |
| 7             | Mr.Pavle N.D                | Member.            |

## ❖ MOTTO

Be a catalyst to knowledge and thought through dissemination, documentation and communication in studies and research with a blend of academic rigor and practical relevance

## ❖ VISION

- To protect the users right of information.
- To provide value added services to the differently-able, female students & to all researchers.
- To work in partnership with individuals and institutions for promoting research interest and building research portfolios for the development of readers.
- To enable students, faculty & researchers work in context with designing and documenting research activities by allowing diversity of views.
- To create the best citizen for nation building.

## OBJECTIVES OF THE LIBRARY

- To promote the reading habits.
- Extensive use of Reading material.
- To provide every reader his / her book & Information.
- To see that every book has its reader.
- To save the time of the user / reader.
- Library is growing organization. A Step towards development

## Department Staff:-

| Sr.No. | Name of Employee | Designation | Qualification |
|--------|------------------|-------------|---------------|
| 1      | Mr. Jogdand S.B. | Librarian   | M.Lib,MPhil   |
| 2      | Bahir B.R.       | Lib.Att.    | B.A B.Ed..    |
| 3      | Pendhare.A.R.    | Lib.Att.    | HSC.          |

## WORK LOAD & JOB DESCRIPTION.

### Librarian.

- Administration of the library & daily routine works
- Budget allocation and purchasing the book with help of the
- Advisory/ Purchasing Committee.
- To Call Library Committee meeting and discuss how to
- Solve the Problems of the library and Report to the Principal.
- To Access New book in the library Accession Register & computer
- Maintain the All Records.
- To issue Library Readers Card.
- To issue the No-Dues Certificates.

## **Library Attendant**

- Open and close Library Safely.
- Cleaning the Library Cupboards shelf's Tables ,Chairs etc.
- Processing of book and Periodicals.
- Sticking News Paper and Arranging Racks.
- Minor repairing of Books.
- Issue books of student & Staff as per rules and Maintain it
- Records.
- Any other indoor and outdoor works assigned by Librarians.

## **The Library Area:-**

- Date of Establishment :- 2002
- Built up Area :- 384 Sq. ft.
- Issue Counter: - :- 01
- Reference Section - :-01
- Catalogues Card Cabinet ; - 01

## **The Library Consists of**

### **Hall - 380 Sq ft.**

- Issue Counter :- 01
- Circulation Section for Staff :- 01
- Catalogues Card Cabinets :- 01
- Main Stock :-6316
- Reference Section :- 01
- Audio- Visual Aids :-23



## Central Library at a Glance

Date of Establishment :- 2002  
Name of Librarian :- Mr. Jogdand S.B.  
No. of Books :- 6326

|                        |      |
|------------------------|------|
| Total Number of Book   | 6326 |
| Text Books             | 4486 |
| Reference Book         | 325  |
| General book           | 1505 |
| Periodicals & Journals | 07   |
| News paper             | 12   |

Circulation per Day :- 2%

Book Ratio per Student :- 1:2

Total Cost of College Books

:- 13, 06,564.09

# OUR COLLECTION

## 1) College Library :-

| Sr.No. | Particular  | Total  |
|--------|---|--|
| 1      | Text Book   | 4486   |
| 2      | Reference book  | 325  |
| 3      | General Book  | 1505   |
| 4      | Total   | 6316   |
| 5      | E-Resource –Dr. B.A.M.U.Aur.<br><br>Inflibnet –N-List | e-Book -137839<br><br>e-Journal-64355<br><br>e-Book-31,35000<br><br>e-Journal -6000+ |

6)Periodicals Subscribed :- 07

7)News paper :- 12

8)Non-Book Material

Compact Disc (CD) :- 23

9)Donated Book :- 42

## List of Subscribed Journals and Periodicals

| Sr.No. | Title | Language | Periodicity |
|--------|-------|----------|-------------|
|--------|-------|----------|-------------|

### 01- General Knowledge

|    |                          |         |         |
|----|--------------------------|---------|---------|
| 1. | Bulletin Unique Academy  | Marathi | Monthly |
| 2  | Spardha Pariksha Naukari | Marathi | Monthly |

### 330-Econmic

|   |        |         |         |
|---|--------|---------|---------|
| 1 | Yojana | Marathi | Monthly |
|---|--------|---------|---------|

### 800-Literature

|   |                            |         |         |
|---|----------------------------|---------|---------|
| 1 | Samkalin Bharatiya Sahitya | Hindi   | Monthly |
| 2 | Akshgatha                  | Marathi | Monthly |

### Education

|   |                                   |                                       |         |
|---|-----------------------------------|---------------------------------------|---------|
| 1 | University News                   | English                               | Monthly |
| 2 | Remote Access (B.A.M.U)<br>Online | e-Journal-64355<br>e-Book -1,37839    | Yearly  |
| 3 | Inflibnet-N-List                  | e-Journal-31,35000/<br>e-Book – 6000+ | Yearly  |

# List of News Paper

| Sr.No. | Name of News Paper |
|--------|--------------------|
| 1      | Dainik Bhaskar.    |
| 2      | Divya Marathi      |
| 3      | Lokmat             |
| 4      | Sakal.             |
| 5      | Zunjarneta         |
| 6      | Champavatee Patra  |
| 7      | Parshbhumi         |
| 8      | Lokasha            |
| 9      | Punyanagari        |
| 10     | Pudhari            |
| 11     | Karyarambh.        |
| 12     | Loksatta.          |

# Library Hours

- 01) Book issued on borrower's ticket can be retained only for seven day.
- 02) Reference / Rare book are not issued out however they can be made available in reading Room.

## Working Hours

| <b>Monday To Saturday 10.00 To 2.00 - 2.30 To 5.00</b> |                          |
|--|--------------------------|
| <b>Day</b>   | <b>Class</b>             |
| Monday   | B.A. I /,M.A.1.          |
| Tuesday  | B.A. II, III. / M.A.11.  |
| Wednesday  | B.Sc. I.                 |
| Thursday   | BSc II, III.             |
| Friday   | B.Com I ,/ M.COM.1       |
| Saturday   | B.Com. II,III / M.COM.11 |

## *Department of Library*

### **Department of Library Future Plan.**

® To Develop Fully Automated Library (2021)

® To Develop Database of All Library. (2022)

®Internet Facility for Staff and Student (2026)

®Extension of library Building with all Standard Facilities. (2030)