



Government of India  
Ministry of Home Affairs  
Directorate General, Sashastra Seema Bal  
East Block-V, R.K Puram, New Delhi-110066

File No. 08/SSB/PERS-II/Rect/OOA/2022/6341-6342

Dated the: 17/11/2022

### MEMORANDUM

The undersigned hereby offers to Mr. Sanap Vinod Kalidas Son of Sh. Kalidas a post of Constable (General Duty) in the minimum pay of Rs. 21700-69100/- in the Pay Matrix (Level-3) in Sashastra Seema Bal. He will also be entitled to draw other allowances, at the rates as admissible to Central Govt. employees, subject to the conditions as laid down in the rules and orders governing the grant of such allowances in the Force from time to time.

2 The terms and conditions of appointment are as follows:-

- i. On joining the Force, he/she will be governed by the Sashastra Seema Bal Act 2007 & Rules 2009, manuals & other rules/orders as issued and amended from time to time by the Government.
- ii. The appointment is purely temporary but likely to continue. He/she will be on probation for a period of 02 (Two) years from the date of appointment. The competent authority as prescribed under SSB Rules may, for the reasons to be recorded in writing, extend the period of probation for such further period or periods not exceeding two years or may during the period of probation, terminate his services without assigning reasons. His/her permanent appointment to the post, however, will depend upon various factors governing terms of permanent appointment to such post in force at that time.
- iii. His/her services on being a temporary Government servant shall be liable to termination at any time by a notice in writing given either by him to the appointing authority or by the appointing authority to him. The period of notice shall be one month; provided that the services may be terminated forthwith and on such termination he/she shall be entitled to claim a sum equivalent to the amount of pay plus allowances for the period of the notice at the same rates at which he/she was drawing then immediately before the termination of his/her services or, as the case may be, for the period by which such notice falls short of one month.
- iv. The competent authority as prescribed under SSB Rules may, having regard to the special circumstances of any case, permit him/her to resign from the force before completing the term of the engagement: provided that while granting such permission the competent authority as prescribed may, require him/her to refund to the Government such amount as would constitute the cost of training given to him/her or three months pay and allowances, whichever is higher. Provided further that he/she on tendering resignation, for accepting a job under the Central or State Governments and local bodies, after having been granted cadre clearance for the same or who has completed ten years of service shall not be required to refund the sum as provided here in above.
- v. On appointment he/she shall be liable to serve in any part of India as well as outside India.
- vi. He/she will be governed under New Contributory Pension Scheme for pensionary benefit effective from 01/01/2004.
- vii. He/She will have to qualify "Basic Recruit Training Course" being conducted by Sashastra Seema Bal within a period of two years from the date of appointment. Not more than two chances will be given to qualifying Basic Recruit Training Course failing which his/her services shall be liable to be terminated.
- viii. He/She will have to undergo various training courses, as may be prescribed, from time to time.
- ix. He/she will not be entitled to any Traveling Allowance/Dearness Allowance for joining on his/her first appointment.
- x. He/She should bring a Certificate from the local administrative authorities like 1st Class Magistrate/Sub-Divisional Magistrate / Tehsildar or any Officer superior to them in the State/Central Government, regarding his/her character and antecedents (as per format enclosed), which should have not been issued before six months of date of joining.
- xi. The verification of Character and Antecedents would be carried out immediately on joining from the concerned District Administration. In the event of furnishing false or incorrect information at the time of appointment in the service, his/her service is liable to be terminated as per the provisions of SSB Act and Rules. Moreover, if any facts or statement mentioned by the candidate in the attestation form being found false or incorrect or any adverse finding is reported against him or her, the individual is also liable for disciplinary action under the provisions of SSB Act and Rules.
- xii. He/She has been selected against the vacancy of General category. The appointment is provisional and is subject to verification of Schedule Caste/Schedule Tribe/OBC Certificate (if applicable). If the verification reveals that the claim belonging to Scheduled Caste/Schedule Tribe or OBC, as the case may be, is found false, his/her services are liable to be terminated forthwith, without assigning any further reasons or without prejudice to such further action, as may be taken under the provisions of the SSB Act 2007 / Indian Penal Code for production of false certificate.
- xiii. For Other Backward Classes candidates the Community Certificate should invariably be issued by the designated authority only. If on verification it is revealed that his/her claim of belonging to Other Backward Classes and not belonging to Creamy Layer is false, his/her services will be terminated forthwith without assigning any further reasons or without prejudice to such further action as may be taken under the provisions of SSB Act 2007/Indian Penal Code for production of false certificate.
- xiv. He/She should bring Verification Roll form (enclosed) obtaining signature with seal on the "Identification Certificate" by any Gazetted Officer mentioned in the certificate at page 4 of Verification Roll.
- xv. woman candidate only: Those woman candidates who appear for joining in pursuance to the "Offer of Appointment" and as a result of tests is found to be pregnant of 12 (twelve) weeks standing or over shall be declared "Temporary Unfit" and her appointment shall be held in abeyance until the confinement is over. She should be re-examined for a fitness certificate six weeks after the date of confinement, subject to the production of a medical certificate of fitness from a registered medical practitioner. Those woman candidates who is found to be pregnant of period less than 12 (twelve) weeks standing will be allowed to join but will not undergo BRTC at the time of her joining. She will report back to her unit in case if join at training centre.

3. The appointment will further be subject to: -

- i. The submission of a declaration about his/her marital status in accordance with the orders in force regarding appointment under Govt. of India that no person, who has more than one spouse living or who having spouse living marries in any case in which such marriage is void by reason of its taking place during the life time of such spouse, shall be eligible for appointment, enrolment, or employment in the Force. Any person subject to the SSB Act, who contracts or enters into a second marriage during the life time of his/her first spouse shall render himself/herself ineligible for retention in service and may be dismissed, removed or retired from service on ground of unsuitability. Provided that the Central Government may, if satisfied that there are sufficient grounds for so ordering, exempt any person from the operation of this rule. Therefore, in the event of having more than one spouse living, the appointment will be subject to his/her being exempted from the enforcement of this order

for any specific reason for doing so if considered by the Government and specific exemption granted thereto.

- ii. Before his/her enrolment he/she is required to sign the form of enrolment as set out in Appendix-I in SSB Rules 2009. In case he/she makes a false answer to any such question put to him he/she shall be liable to punishment under SSB Act 2007.
- iii. Taking of an Oath of allegiance to the Constitution of India or making a solemn affirmation to that effect in the prescribed form as mentioned in Appendix - I of SSB Rules 2009.

4. At the time of joining the post, He/she is required to furnish to following documents: -

- a. Original Certificate of SC/ST/OBC or Anglo - Indian Community (If applicable).
- b. Non-Creamy Layer Certificate in case of OBC candidates. Specimen Proforma is enclosed.
- c. Domicile Certificate issued by the revenue authority not below the rank of Tehsildar.
- d. Original educational Certificates.
- e. Certificate relating to Date of Birth; age relaxation, if any.
- f. Discharge Certificate, if any.
- g. Recent passport size colour photographs (12 Nos).
- h. If any case prosecuted against you in any court of law, copy of the orders passed by the court and if the case is still pending against you, copy of complete case documents.
- i. In addition to your personal belongings (bedding and requisite clothing) also bring Rs. 8000/- to meet your pocket expenditure for two months.
- j. Verification Roll (enclosed) obtaining signature with seal on the "Identification Certificate" by any Gazetted Officer as mentioned at page 4 of Verification Roll.
- k. Certificate from the local administrative authorities like 1st Class Magistrate/Sub-Divisional Magistrate/Tehsildar or any Officer superior to them in the State/Central Government, regarding his/her character and antecedents (as per format enclosed), which should have not been issued before six months from the date of joining.

5. He/she is required to state, if he/she is serving or is under obligation to serve another Central Govt. Department, a State Government or Public Sector undertaking.
6. He/she is required to submit an undertaking that if any adverse report comes into the notice during the course of Verification of his/her Character and Antecedents through local administration/Police authorities his/her services may be terminated without assigning any reasons.
7. If any declaration given or information furnished by him/her is found to be false or if he/she is found to have willfully suppressed any material information, his/her services shall be liable to be terminated along with such other action as prescribed in SSB Act 2007 & SSB Rules 2009 or as the Central Government may deem necessary.
8. If Mr. Sanap Vinod Kalidas Son of Sh. Kalidas accepts the offer of appointment for the post of Constable (GD) on the above terms and conditions, he should report at 68 Bn, Debendranagar (AS), Assam (joining instructions enclosed) along with above documents on 16/12/2022 without fail, failing which his/her candidature will be cancelled.
9. On reporting to the Commandant 68 Bn, Debendranagar (AS), Assam on 16/12/2022, he will join and will be taken in the strength of 27 Bn SSB.
10. His/Her Seniority will be fixed from the date of joining.

Encl:- As above

  
Commandant

To  
Mr. Sanap Vinod Kalidas, Son of Sh. Kalidas  
at malegaon chakala post ghogas pargaon Tel SHIRUR Kasar  
dist BEED  
District:- BEED, State:- Maharashtra - 413249  
Contact No:- 9011370547, Email ID:- virodsanap2001@gmail.com

बी. आर. चौहान  
B. R. Chauhan  
कमांडेंट (कल्याण)  
Commandant (Welfare)  
महानिरीक्षक, सहायक सीआर एल (ग्रुप ०)  
Director General, SSB (MHA)  
एन.के. पुरम / R.K. Puram  
नई दिल्ली-६६ / New Delhi-66

Copy To:

1. The Commandant, 68 Bn.

Pers-II Branch, East Block - V, R. K. Puram Sector-1, New Delhi - 110066  
Tel No. 011-26176420. Website: www.ssb.nic.in

Phase No.: 86

Roll No.: 7207728339

Gender: Male

Domicile State: MAHARASHTRA

Category: OBC

Recrt Year : SSC-2021